



Swafield and Bradfield Parish Council

NOTICE OF MEETING The Ordinary Parish Council Meeting

You are hereby summoned to attend an ordinary meeting of Swafield and Bradfield Parish Council to be held on **Tuesday 15th September 2020 via Zoom reference number 6762489687 passcode 5XvBb5.** It will start at **7:00 pm.**

Elaine Pugh
Clerk to Swafield and Bradfield Parish Council
swafieldandbradfieldpc@gmail.com
01692 402998

8th September 2020

AGENDA

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.
2. **DECLARATIONS OF INTEREST AND DISPENSATION-**
To receive declarations of interest in agenda items and individual dispensations
3. **MINUTES** - To approve the minutes of the ordinary meeting of 14th July 2020
4. **FINANCE**
 1. **To receive bank reconciliation and note receipts and review reserves**
 2. **To approve payments and sign cheques – schedule attached**
5. **MATTERS ARISING** - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda
 - 1 **SAM2** – figures circulated
 - 2 **Bradfield Common** – NWT to contact Councillor
 - 3 **Highways Matters**
 - 160535 - Hedges along Bradfield Road - completed
 - 160540 - Grips - Knaption Rd and The Street -- completed
 - 163517 – The Street, road depression – being monitored no action
 - 163582 - 30mph roundels/white lining The Street – after Bridge repaired
 - 156945 - Trunch Road white markings -- completed
 4. **Village Matters**
 - Cover to manage the defibrillator from 3/10/2020
 5. **The Staithe Lodge** – Planning department is satisfied with the outcome
 6. **Siting of mobile home located at the Orchard, Common Lane, Bradfield together with installation to main sewerage** – NNDC are investigating following numerous complaints from residents and Parish Council
 7. **Repair to Swafield Bridge and traffic lights** – to be confirmed as commencing in October

8. **Defibrillator** – checked by Jim Begley the CHT Co-ordinator and new pads arranged. Seeking clarification regarding new battery.
6. **REPORTS** - to received reports from County and District Councillor
7. **ADJOURNMENT** - To adjourn the meeting to receive reports/comments from Members of the public and those with a disclosable interest on agenda items
8. **To agree the movement of the notice board by the bus shelter**
9. **TO CONSIDER AND REVIEW PLANNING**

Number	Address	Details	Outcome
20/0776	1&2 Chapel Cottages, Pond Rd	Raise eves height, alterations to windows on first floor, installation of cladding to existing extension and erection of conservatory	No objections
20/1199	Swafield Hall, Knapton Road	Demolition of redundant outbuilding and double garage and construction of self-contained holiday let and garage	No objections
20/1200	Swafield Hall, Knapton Road	Demolition of redundant outbuilding and double garage and construction of self-contained holiday let and garage	No objections

10. **TO NOTE LATE CORRESPONDENCE AND REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING**
11. **NEXT MEETING** - to confirm date of next ordinary meeting – 15th November 2020 to be held at a venue or alternatively via Zoom

JULY-SEPTEMBER - CORRESPONDENCE RECEIVED

Clerks & Councillors Direct

Jim Begley – re defibrillator - forwarded

PFK Littlejohn – confirmation of receipt of the AGAR

Trunch Parish Council – re Swafield Bridge

NNDC Enforcement team re large mobile home at the Orchard - forwarded

Norfolk Police – update on crimes within area – forwarded

Duncan Baker – celebrating Silver Surfers

NCC re proposed Swafield Bridge – 2 week closure – forwarded

NNDC – retirement of Big Society Fund and launch of the NNSustainable Fund

Swafield and Bradfield Parish Council				JULY/AUG
B/S 34		Balances brought forward		2nd August
				13,128.38
Outstanding cheques				
Date	Cheque number	Payee	Amount	
14.07.20	288	ME Anderson	40.00	
14.07.20	283	Dungar HMRC	75.60	
Total cheques			115.60	
Reconciled				13,012.78
Funds received				
	NIL		-	
				13,012.78
Cheques to be written at meeting				
Date	Cheque	Payee	Amount	
15.07.20		Elaine Pugh	396.90	
15.07.20		HMRC	75.80	
Total cheques			472.70	
Reconciled				12,540.08
Signed: _____				
Signed: _____				
Signed RFO Elaine Pugh				
Date: 15th September 2020				

