



Swafield and Bradfield Parish Council

NOTICE OF MEETING

An ordinary meeting of the Council
will be held on

Tuesday 21 January 2020 in the Village Hall, The Street, Swafield

It will start at **7:00 pm**

Everyone is cordially invited to attend

R M Calvert
Clerk to Swafield and Bradfield Parish Council
swafieldandbradfieldpc@gmail.com
01263 732078

14 January 2020

AGENDA

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in agenda items and dispensations
3. **MINUTES** - To approve the minutes of the ordinary meeting of 12th November 2019 and the extra ordinary meeting on 7th January 2020ⁱ
4. **MATTERS ARISING** - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda.

5. **BRADFIELD COMMON** Helen Baczkowska, Conservation Officer, Norfolk Wildlife Trust has been invited to talk about conservation at Bradfield Common and to answer questions relating to the work scheduled to conserve and attract wildlife species on the common

6. **REPORTS** - to receive reports as available from
 1. County Councillor
 2. District Councillor
 3. Norfolk Constabulary (circulated)
 4. To receive report from the recent SNAP meeting
7. **ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (3 minutes each)
8. **PLANNING**
 1. To consider Planning Applications received.
 2. To note applications determined by District Council:

- 9. HIGHWAY MATTERS**
 1. SAM2 – to receive update
 2. Bridge repairs – update
 3. Other Highway Matters_- including fly tipping

- 10. DEFIBRILLATOR** – to receive update

- 11. CORRESPONDENCE** - to consider correspondence received
Norfolk Accident Rescue Service – Fundraising

- 12. FINANCE**
 1. To receive bank reconciliation, note receipts and balances and budget comparisons.
 2. To approve payments and sign cheques:
Aylsham computers – annual contract and backup - £78.00
NNDC – Election Costs - £57.71
R Calvert/ HMRC – pay and expenses - £553.03

- 13. TO NOTE** (and to refer to the next meeting as appropriate)
 1. Reports from Councillors
 2. Village Matters

- 14. TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**
Under section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 members of the press and public will be requested to leave the meeting for a confidential item

- 15. EMPLOYMENT**

- 16. NEXT MEETINGS** - to confirm date of **Annual Parish Meeting and ordinary meeting** – 10th March 2020

The items below are supplied to Councillors will be available on the Council's website

ⁱ Minutes of previous meeting