



Swafield and Bradfield Parish Council

Minutes of the ordinary meeting held in the Village Hall, The Street, Swafield,
On Tuesday 22 January 2019 at 7.00 pm

Present

Parish Councillors:

Ernie Alexander (Chairman)
Charles Silvester

John Amies
Michael Starling

Gaynor Rawlings

Also in attendance:

2 members of the public

Mark Ashwell – North Norfolk District Council (NNDC) Planning Policy Manager

Ros Calvert – Clerk to the Council

18.79 APOLOGIES FOR ABSENCE - were received and accepted from
Councillors Robert Clabon and Timothy Payne

18.80 DECLARATIONS OF INTEREST - None

18.81 MINUTES - Minutes of the ordinary Parish Council Meeting held on 13th November
2018 were published in draft and circulated. They were agreed and signed by the
Chairman as a true record.

18.82 MATTERS ARISING

- It was noted that the drainage issue on Bradfield Common reported to the last meeting had been resolved.
- Wherry Housing reported that it was pursuing a resolution it had made to address a local environmental issue.

18.83 NNDC – LOCAL PLAN

Mark Ashwell, Planning Policy Manager gave a presentation on North Norfolk Local Plan 2016 – 2036. The Plan was required to provide for sufficient homes for future population growth and affordability. North Norfolk was required to produce a minimum of 540 homes per year to 2036; the current plan aimed to deliver 400 per year and an average of 450 had been built over the past 3 years.

The Plan was being produced as a Consultation Draft to include policies to be applied when reaching decisions on planning applications and to identify new development sites (allocations).

The first phase of Public Consultation would come in two parts

Part 1 (Strategic Plan) Feb 2019 for 6 weeks

Part 2 (villages) mid-late 2019.

He encouraged Council to respond to the consultations.

18.84 REPORTS

- 1. County Councillor Ed Maxfield** – sent a report to members he offered apologies for his absence and confirmed his offer of support for the SAM2
- 2. District Councillor Nick Coppack** – had not responded to the invitation to attend the meeting.
- 3. Norfolk Police** – report was circulated. It was understood that NCC Constabulary had indicated that it would carry out occasional speed checks through the village but none had been observed – Clerk to make enquiries.

18.85 ADJOURNMENT

It was agreed to adjourn the meeting to take comments from members of the public and Councillors with disclosable interests on agenda items.

It was noted that a number of local properties had declined the Anglian Water offer of connection to the mains sewerage systems and that the effluent from some of these unconnected properties would continue to pollute local ditches, streams and the North Walsham and Dilham Canal. It was also noted that the cost of connection could have been prohibitive for some residents.

It was agreed to return to the meeting.

18.86 SAM – 2 (NCC PARISH PARTNERSHIP SCHEME)

The bid for funding for the SAM2 had been submitted. Cllrs Rawlings and Silvester offered to manage the equipment and attend the training.

It was agreed to continue with the project alone rather than share with another parish due to insurance implications.

18.87 FIRST TIME SEWERAGE

Norfolk County Council and Anglian Water (AW) had responded to concerns raised regarding the current and future use of the agricultural field located off The Street, Swafield, which was being used as the main AW compound and parking area for plant and machinery.

The conditions, under Part 4 of the GPDO Temporary Buildings and Structures stated that “the land will need to be reinstated to its condition before the development was carried out”. AW said that it had leased the compound area and although it would reinstate the land back to its original condition once it had completed the sewerage scheme, it would not be responsible for any future use of the site.

AW had worked successfully with local residents to reduce the impact of lighting, noise and the road closures.

18.88 BRADFIELD COMMON

The Clerk had attended a meeting with Colin Brown (NNDC Countryside Manager) and Milo Creasey (NNDC Trainee Surveyor). There was discussion on the possibility of marking out the Common to inhibit future encroachment. The ongoing management of other commons in the district would be explored together with possible of raising funds to enable any future work that may be required.

18.89 PLANNING

Planning Applications received:

- PF/19/0022 - Erection of porch at Hill Fruit Farm, Trunch Road, Swafield, North Walsham, NR28 0PG
It was agreed to support this application

18.90 FINANCE

1. Bank Reconciliation - the bank reconciliation as at 22nd January 2019 with the Bank Statement No.0011 was approved. There was a balance in the bank of £12,492.55
2. Receipts – none
3. Payments – **it was agreed** to pay the following by cheque:
Swafield Village Hall – Hall Hire –£84.00
R Calvert – pay and expenses - £365.83
HMRC – PAYE – £74.60
Aylsham Computers – Annual IT support & Backup - £78.00

18.91 CORRESPONDENCE

1. Sarah Butikofer (leader NNDC) - request to identify something within the scope of the District Council to improve the wellbeing of the parish or the district.
No viable suggestions were put forward
2. Norfolk Accident Rescue Service (NARS) request for financial support - noted

18.92 HIGHWAYS

1. Potholes on Knapton Road outside the Beeches – reminder to NCC Highways
2. The Quiet Lanes sign on Bradfield Road had been knocked down and reported to NCC Highways

18.93 CLERKS REPORT

1. Glitches on the website had been repaired and site had been updated
2. LGS - Notification of a 2% pay award pay from 1st April 2019 - noted
3. The Chairman had received a sealed envelope containing IT information for use in case of emergency.

18.94 TO NOTE LARE CORRESPONDENCE, REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING

- “Goldilocks and the Crazy Swans” Swafield Pantomime 2019
This year’s panto had been so successful it opened for three nights - an extra night in Trimmingham. Council expressed its appreciation to the Village Hall Committee and all those involved.
- Next meeting - To consider possible environmental damage caused to local drainage and waterway network caused by seepage from domestic effluent.

18.95 NEXT MEETINGS - The chairman confirmed that the next meeting of the Council, would be held at Swafield Village Hall, on **Tuesday 5th March 2019** it would follow on from the **Annual Parish Meeting** which would start at **7.00 pm**

18.96 CLOSURE OF THE MEETING

There being no further business the chairman closed the meeting at 8.50pm

Chairman:

Date: